



Champion

International Moving, Ltd.

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U.K. CUSTOMS REGULATIONS

Used Household and personal effects are allowed into the U.K. free of duty and Value Added Tax (V.A.T.) providing they have been in the owner's possession and used abroad for at least 6 months. In addition, the effects must be for the sole use of the owner in the U.K. and must be retained by the owner for at least 12 months after importation. When moving from outside the EU, the owner must not have lived within the EU in the previous 12 months.

- The shipment must arrive within 6 months before or within 12 months after the owner's arrival into the U.K.
- All new items and items less than 6 months old (including gifts), wines, spirits, tobacco and perfumes are subject to duty and V.A.T. There is NO duty free entitlement on unaccompanied effects.

If possible, keep copies of receipts/invoices for any new/dutiable items as Customs and Excise may require these. Please do not pack these in the shipment.

HOW TO COMPLETE YOUR C3 CUSTOMS FORMS

Important notes:

- **PLEASE** do not rush through the form, as incorrectly completed C3s can delay clearance and delivery of your effects by up to two weeks.
- **PLEASE** complete and sign each form.
- Each form must be an original, as Customs will not accept photocopies or facsimiles.
- Should you have more than one shipment (i.e. sea and airfreight), you must complete a C3 for each shipment.

PAGE ONE (1)

- **PLEASE** complete the *Personal Details* section **only**.
- Our overseas agent will complete the Request to Clear sections.

PAGE TWO (2)

- After referring to the detailed instructions given, please answer these questions carefully. It is vital that you follow the instructions. If you are directed to proceed from one response to another (thereby passing over certain intervening questions) then do so. Otherwise, customs may reject the form and a new C3 would have to be completed.

PAGE THREE (3)

- **If you are not importing any items listed on Page 3, you must write “NONE”** clearly in each space provided. Use of “N/A”, “NIL” or drawing a line etc. will result in Customs rejecting the form.
- All alcohol, tobacco, perfumes and aftershave is dutiable if included in your shipment. **These items must be declared on your C3.** Failure to provide detailed information on these items also increases the chances of inspection by Customs & Excise.

PAGE FOUR (4)

- New items and items less than six months old (including gifts) must be declared on this page. In most cases, duties and taxes will then be assessed on any such item.
- If you do not have any items less than six months old, **you must write “NONE”**.
- Then please sign and date the form and list your home address (If you do not yet have a permanent residence, please list your hotel / temporary accommodation address, or work address).

PLEASE NOTE:

Our overseas agent will attach the necessary packing list to your customs form.